

November 8, 2000

TO: Members of the MAG PSAP Managers Group

FROM: Susan MacFarlane, Tempe, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, November 16, 2000 at 9:00 am  
Peoria Public Library (see enclosed map)  
8453 W. Monroe Street  
Peoria, AZ

A meeting of the MAG PSAP Managers Group has been scheduled for the time and place noted above. If you have any questions regarding the meeting, please contact me at (480) 350-8747.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the PSAP Manager Group does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

TENTATIVE AGENDA

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| 1. <u>Call to Order</u>                                  |  |
| 2. <u>Approval of September 21, 2000 Meeting Minutes</u> | 2. Review and approve minutes of September 21, 2000 meeting. |
| 3. <u>MAG 911 Five Year System Management Plan</u>       | 3. For information and discussion.                           |

The 911 Five Year System Management Plan was approved by the Regional Council on November 1, 2000. Copies of the Plan have

been distributed to members of the PSAP Managers Group and the 911 Oversight Team. The Chair of the 911 Oversight Team will attend the meeting to discuss future distribution and implementation strategies for the Plan.

4. MSAG Information Report

The MSAG Specialist will provide a report regarding the Master Street Address Guide (MSAG).

4. For information and discussion.

5. Qwest Customer Service Report

Qwest will provide a report regarding service items of interest to the PSAP managers.

5. For information and discussion.

6. Qwest Maintenance Report

Qwest will provide a maintenance report regarding any problems and concerns of interest to PSAP Managers.

6. For information and discussion.

7. ADOA Report

Arizona Department of Administration (ADOA) will provide an update regarding the overall coordination of 911 emergency telephone systems in other regions of the State.

7. For information and discussion.

8. Update on the Activities of the MAG 911 Technical Subcommittee

The Chairman of the MAG 911 Technical Subcommittee will provide an update on the activities of the subcommittee.

8. For information and discussion.

9. FY 2001 Budget Amendments

9. For information and discussion.

An update will be provided on FY 2001 budget amendments approved by the Technical Subcommittee.

10. Telephone Service Provider's Testing Procedure

Jim Wortham periodically sends faxes to each of the PSAPs regarding a new telephone service provider testing. Jim will explain how these tests affect the PSAP and what the PSAP needs to do when they receive the fax.

10. For information and discussion.

11. Technical Subcommittee Chairperson

Jim Wortham has announced that he will be retiring within the next several months leaving a vacancy on the Technical Subcommittee. According to MAG procedure, a replacement will be appointed by the Chair of the MAG Regional Council. Names of persons interested in serving as the Chair of the Technical Subcommittee will be forwarded to the Chair of the Regional Council for consideration.

11. For information and discussion.